

**Village of Valemount  
Minutes of the Regular Council Meeting**

**Date:** January 26, 2010  
**Time:** 7:00 PM  
**Place:** Council Chambers

**Those Present:** Mayor Smith  
Councillor Capstick  
Councillor Piper  
Councillor Roe  
Councillor Tchir

**Others:** Lonny Miller, Interim Chief Administrative Officer  
Sandy Salt, Deputy Director of Corporate Services  
  
Media (2)  
General Public (7)

1. **Call to Order** Mayor Smith called the meeting to order at 7:00 PM.
  
2. **Adoption of Minutes**
  - a) **Public Hearing of Zoning Amendment Bylaw No. 651, 2009 January 12, 2010** **Res # 021/10**  
MOVED BY Councillor Piper  
SECONDED BY Councillor Tchir  
THAT the minutes of the Public Hearing of Zoning Amendment Bylaw No. 651, 2009 held January 12, 2010 be adopted as printed and circulated.  

CARRIED.
  
  - b) **Regular Council Meeting January 12, 2010** **Res # 022/10**  
MOVED BY Councillor Roe  
SECONDED BY Councillor Capstick  
THAT the minutes of the Regular Council Meeting held January 12, 2010 be adopted as printed and circulated.  

CARRIED.
  
3. **Business Arising from the Minutes**
  - a) **Interim Chief Administrative Officer Re: Downtown Revitalization, Cedar Street and 5<sup>th</sup> Avenue Upgrades** **Res # 023/10**  
MOVED BY Councillor Tchir  
SECONDED BY Councillor Piper  
THAT the report from the Interim Chief Administrative Officer regarding Downtown Revitalization, Cedar Street and 5<sup>th</sup> Avenue Upgrades, be received; AND THAT Council reallocates \$90,000.00 of the M6 Trackless machine purchase to Capital Reserves; AND FURTHER THAT Council increases the 2009 "Drawing from Prior Years Surplus" by \$210,000.00 to cover additional 2009 costs for the Downtown Revitalization, Cedar Street and 5<sup>th</sup> Avenue Upgrades.  

CARRIED.

Councillor Tchir referenced a couple of previous resolutions and requested a status update. The Deputy Director of Corporate Services provided Council with an update on these items.

Councillor Piper referenced a few previous General Correspondence requests and inquired about their status. The Deputy Director of Corporate Services provided Council with an update on these items.

4. **Petitions & Delegations**

a) **Mayor Smith Re: Presentation to Valemount RCMP**

Mayor Smith presented Certificates of Appreciation to each of the Valemount RCMP Officers.

Each of Council extended personal thanks and appreciation to the Valemount RCMP Officers.

**Res # 024/10**

MOVED BY Councillor Capstick  
SECONDED BY Councillor Piper  
THAT the presentation of Certificates of Appreciation to the Valemount RCMP Officers be received.

CARRIED.

b) **Mr. John Grogan Re: Budget Process**

Mayor Smith invited Mr. Grogan forward.

Mr. Grogan thanked Mayor Smith and Council and indicated that the letter is self explanatory.

**Res # 025/10**

MOVED BY Councillor Piper  
SECONDED BY Councillor Capstick  
THAT the written and verbal presentation from Mr. John Grogan regarding Budget Process, be received; AND THAT Council discusses this further during the Strategic Planning Workshop on Wednesday, January 27, 2010.

CARRIED.

5. **Correspondence**

a) **Tourism Valemount Re: Request For Permission For Use Of Visitor Information Centre**

**Res # 026/10**

MOVED BY Councillor Tchir  
SECONDED BY Councillor Piper  
THAT the letter from Tourism Valemount regarding Request For Permission For Use Of Visitor Information Centre, be received; AND THAT permission be granted for the use of the space in the Visitor Information Centre during the Valemount Winter Festival from January 29 to 31, 2010.

CARRIED.

b) **Northern Health Re: Next Regular Board Meeting In Valemount**      **Res # 027/10**  
MOVED BY Councillor Tchir  
SECONDED BY Councillor Roe  
THAT the correspondence from Northern Health regarding Next Regular Board Meeting In Valemount be received for information purposes.  

CARRIED.

c) **Columbia Basin Alliance For Literacy Re: Equipment Rental Request**      **Res # 028/10**  
MOVED BY Councillor Tchir  
SECONDED BY Councillor Piper  
THAT the letter from Columbia Basin Alliance For Literacy regarding Equipment Rental Request, be received; AND THAT Council approves waiving the rental fee of the Village of Valemount Portable Sound System for Family Literacy Day Wednesday, January 27, 2010.  

CARRIED.

6. **Bylaws**      Nil

7. **General Correspondence**      **Res # 029/10**  
MOVED BY Councillor Capstick  
SECONDED BY Councillor Roe  
THAT the General Correspondence be received for consideration.  

CARRIED.

**Res # 030/10**  
MOVED BY Councillor Piper  
SECONDED BY Councillor Capstick  
THAT the letter from South Fraser Family Court & Youth Justice Committee regarding letter writing campaign, be received; AND THAT the Village of Valemount sent a letter of support for treatment options for youth, struggling with substance abuse and refusing voluntary detox/treatment programs be revisited.  

CARRIED.

Councillor Roe noted the information from Tree Canada regarding Tree Canada School Grounds Program and requested that a copy of this information be forwarded to the Valemount Secondary School.

8. **Reports**

a) **Interim Chief Administrative Officer Re: Appointment of Chief Administrative Officer**      **Res # 031/10**  
MOVED BY Councillor Roe  
SECONDED BY Councillor Piper  
THAT the report from the Interim Chief Administrative Officer regarding Appointment of Chief Administrative Officer, be received; AND THAT Mr. Tom Dall be appointed as Chief Administrative Officer for the Village of Valemount effective February 1, 2010; AND FURTHER THAT Mr. Dall be appointed as the Village's staff representative to the Community Forest Company pursuant to Article 14.1.3(b) of the Articles of Incorporation of the Valemount Community Forest Company Ltd.

CARRIED.

b) **Director of Finance Re: 2010 Parcel Tax Roll Review Panel**      **Res # 032/10**  
MOVED BY Councillor Roe  
SECONDED BY Councillor Capstick  
THAT the report from the Director of Finance regarding 2010 Parcel Tax Roll Review Panel, be received; AND THAT Councillors Capstick, Piper and Tchir be appointed to the 2010 Parcel Tax Roll Review Panel.

CARRIED.

c) **Interim Chief Administrative Officer Re: Occupational Health & Safety Program**      **Res # 033/10**  
MOVED BY Councillor Tchir  
SECONDED BY Councillor Piper  
THAT the report from the Interim Chief Administrative Officer regarding Occupational Health & Safety Program, be received; AND THAT Council accepts the D W McMullen & Associates Limited proposal dated January 15, 2010 in the amount of \$3,800.00 to complete the *gap analysis* at the earliest opportunity.

CARRIED.

9. **New Business**

a) **Interim Chief Administrative Officer Re: Janitorial Services**      **Res # 034/10**  
MOVED BY Councillor Piper  
SECONDED BY Councillor Tchir  
THAT the report from the Interim Chief Administrative Officer regarding Janitorial Services, be received; AND THAT Council accepts the proposal from J.F.G. Services dated January 7, 2010 to provide Janitorial Services for the Village Office and Council Chambers in the amount of \$640.00 per month and the Visitor Information Centre in the amount of \$25.00 per day.

CARRIED.

**b) Interim Chief  
Administrative  
Officer Re: Wildfire  
Protection /  
Prevention  
Committee (WFPPC)  
Phase III Application**

**Res # 035/10**

MOVED BY Councillor Piper  
SECONDED BY Councillor Roe  
THAT the report from the Interim Chief Administrative Officer regarding Wildfire Protection / Prevention Committee (WFPPC) Phase III Application, be received; AND THAT the Village of Valemount apply for funding in the amount of \$82,676.24 (25% of \$330,704.95), to the Community Development Trust Job Opportunities Program, to undertake a Wildfire Fuel Modification Project on Crown Lands located adjacent to the Village of Valemount, and further, that the Village agrees to administer this Fuel Modification Initiative.

CARRIED.

**Res # 036/10**

MOVED BY Councillor Piper  
SECONDED BY Councillor Roe  
THAT the Village of Valemount apply for funding in the amount of \$248,028.71 (75% of \$330,704.95), to the UBCM Community Fuel Management Program, to undertake a Wildfire Fuel Modification Project on Crown Lands located adjacent to the Village of Valemount, and further, that the Village agrees to administer this Fuel Modification Initiative.

CARRIED.

Councillor Capstick reported on attending the following meetings:

- Valemount Curling Club Monday, January 25, 2010.
- Valemount Secondary School District Monday, January 25, 2010.
- Tourism Valemount, Tuesday, January 26, 2010.

Councillor Roe reported the following:

- Attended a Valemount and Area Chamber of Commerce meeting Thursday, January 14, 2010.
- The upcoming HST meeting Wednesday, January 27, 2010.
- Email from the Trans Canada Yellowhead Highway Association regarding Olympic Torch Relay.

Councillor Tchir reported the following:

- Attended a Valemount Public Library Board meeting on Wednesday, January 13, 2010 and mentioned their upcoming Annual General Meeting on Wednesday, February 10, 2010.
- Attended a Valemount Curling Club meeting Monday, January 25, 2010.
- Attended a Valemount Secondary School District meeting Monday, January 25, 2010.
- Extended a thank you to Interim Chief Administrative Officer Lonny Miller for his dedicated work for the past three months.

Councillor Piper reported the following:

- Attended a Valemount Curling Club meeting Monday, January 25, 2010 and extended a thank you to Ken Starchuck for attending as well.
- Attended a Valemount Secondary School District meeting Monday, January 25, 2010.
- The upcoming Valemount Olympic Torch Relay Route Community Celebrations and Valemount Winter Festival Friday, January 29 to 31, 2010.
- The upcoming Valemount Community Forest Company Ltd. Annual General Meeting on Monday, February 01, 2010.
- Attended a Valemount Area Recreation Development Association (VARDA) meeting.
- Attended a Valemount Wildfire Protection / Prevention Committee meeting.

The Deputy Director of Corporate Services provided an update on the Valemount Olympic Torch Relay Route Community Celebrations.

The Interim Chief Administrative Officer thanked Council for the opportunity of being the Interim Chief Administrative Officer for the last three months.

Mayor Smith thanked Interim Chief Administrative Officer Lonny Miller and extended appreciation for all that he has done for the last three months.

Mayor Smith reported the following:

- Attended almost all of the other meetings as previously mentioned by Council.
- Attended Regional District of Fraser-Fort George Board meetings January 20 to 21, 2010 and mentioned his appointments to five Standing Committees.
- The upcoming Strategic Planning Workshop Wednesday, January 27, 2010.
- The upcoming Installation of Officers at the Royal Canadian Legion Saturday, January 30, 2010.

## **10. In Camera Meeting**

### **Res # 037/10**

MOVED BY Councillor Piper

SECONDED BY Councillor Tchir

THAT the Regular Council meeting be closed to the public to permit consideration of one additional agenda item as In Camera item pursuant to Section 90.1 of the Community Charter and that members of the public be excluded from the In Camera session of Council.

CARRIED.

**11. Adjournment**

MOVED BY Councillor Piper  
That the Regular Council meeting held January 26, 2010 be  
adjourned.

CARRIED.

The meeting was adjourned at 7:52 PM.

ADOPTED BY COUNCIL  
AT A REGULAR MEETING  
HELD ON \_\_\_\_\_  
RESOLUTION NUMBER \_\_\_\_\_

CERTIFIED CORRECT

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer